



T1.1 TENDER NOTICE AND INVITATION TO TENDER

THE GAUTENG PROVINCE, DEPARTMENT OF ROADS AND TRANSPORT REQUESTS INTERESTED TENDERERS TO BID FOR THE FOLLOWING TENDER:

TENDER NUMBER	SERVICE	COMPULSORY BRIEFING	CLOSING DATE
DRT 112/12/2016	Professional service to Draft West Rand District Integrated Transport Plan	Venue: Gauteng Transport Commission Boardroom, 16 Boeing Road, Bedfordview, Johannesburg Date: 2 May 2017 Time: 10h00 am	Date: 22 May 2017 Time: 11h00 am

We adhere to all relevant Acts including the Black Economic Empowerment Act No.53 of 2003, Preferential Procurement Policy Framework Act No.5 of 2000, and Employment Equity Act No. 55 of 1998.

In terms of Preferential Procurement Regulation of 2017, the Department will be applying the 80/20 preference point system.

Broad-Based Black Economic Empowerment (B-BBEE) requires that bidders submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof to substantiate their B-BBEE rating claims. A trust, consortium or joint venture must obtain and submit a consolidated B-BBEE Status Level Verification Certificate for every separate bid. Failure to do so will result in the bidder forfeiting the points allocated for B-BBEE. Public entities and tertiary institutions must also submit B-BBEE Status Level Verification Certificates together with their bids.

NB: The Gauteng Department of Roads and Transport reserves the right to award tenders on the basis of a principle that work shall be fairly or equitably distributed amongst consultants/entities.

COMPULSORY/MANDATORY TENDER REQUIREMENTS:

Failure to submit the following required documents will render the bidders tender disqualified:

- Proof of certified copies of South African identification document (ID), academic qualifications and professional registration certificates with Engineering Council of South Africa (ECSA) as a PrTech/PrEng, South African Council for Planners (SACPLAN) as PrPln and South African Geomatics Council (SAGC) as a Technologist/Practitioner must be attached to the bid submission. (NB: the date of certification must be less than 3 months from the date of the bid closure).
- Fully complete and submit the compulsory Standard Bidding Documents (SBD) i.e. SBD 4, SBD 6.1, SBD 8 and SBD 9 which form part of the tender document.
- Bidders must attend the compulsory briefing as indicated above. The attendance register must be completed and will be used as proof of attendance.

NB: Bidders who are listed in the National Treasury register of defaulters and restricted suppliers will be automatically disqualified.

ADDITIONAL KEY RETURNABLES DOCUMENTS:

- Valid **Tax Clearance** (A trust, consortium or joint venture must submit a consolidated Tax Clearance OR Tax Clearances of each partner in the trust, consortium or joint venture).
- **Registration Documents** of the business with the Companies and Intellectual Property Commission (CIPC) OR Master of the High Court in South Africa.
- Valid **B-BBEE Verification Certificate** (failure to submit a B-BBEE certificate will result in the bidder receiving zero preference points for B-BBEE). The submission of a fraudulent BBEE certificate will result in the bidder being disqualified and criminal proceedings being instituted against the bidder. The bidder, the shareholders and / or directors will further be restricted from doing business with any organ of the state for a maximum period of 10 years.
- Certified **ID Copies** of ALL the shareholders, members OR trustees of the business. (NB: the date of certification must be less than 3 months from the date of the bid closure).

Key Personnel (Max 35 points)	Relevant Company experience in developing integrated transport plans (Max 40 points)	Methodology (Max 15 points)	Bank Rating (Max 10 points)
<p>Bidders MUST complete (Form B1), the experience of Key Staff schedule attached in the tender document for key personnel and MUST clearly indicate experience, project description, duration and contactable references. Experience of Key Personnel will be measured after academic qualification and registration with relevant professional bodies e.g. ECSA, SACPLAN & SAGC.</p> <p>NB: (Failure to complete and submit certified qualifications will result in the bidder getting zero point)</p>	<p>(Failure to submit required reference letters from previous clients in the completion of integrated transport plan(s) will result in the bidder getting zero point)</p>	<p>(Failure to submit each relevant document as listed below will result in the bidder getting zero point)</p>	<p>(Failure to submit proof of bank rating from the relevant bank will result in the bidder getting zero point)</p>
<p>Project Manager: minimum BSc Honours (Transportation), and registered with the Engineering Council of South Africa – (ECSA) as a PrTech/PrEng with relevant experience.</p> <p>Experience:</p> <ul style="list-style-type: none"> • 10 years or more experience (5 points) • 5 to less than 10 years' experience (3 points) • 2 years less than 5 years' experience (2 points) • Less than 2 years' experience (0 point) <p>Transportation Engineer: minimum BEng Honours/BSc Honours (Transportation), and registered with the Engineering Council of South Africa – (ECSA) as a PrTech/PrEng with relevant experience.</p> <p>Experience:</p> <ul style="list-style-type: none"> • 10 years or more experience (5 points) • 5 to less than 10 years' experience (3 points) • 2 years less than 5 years' experience (2 points) • Less than 2 years' experience (0 point) <p>Traffic Engineer: minimum BEng Honours/BSc Honours (Traffic Engineering), and registered with the Engineering Council of South Africa – (ECSA) as a PrTech/PrEng with relevant experience.</p> <p>Experience:</p> <ul style="list-style-type: none"> • 10 years or more experience (5 points) • 5 to less than 10 years' experience (3 points) • 2 years less than 5 years' experience (2 points) • Less than 2 years' experience (0 point) <p>Transport Economist: minimum BSc Honours (Transport Economics) with relevant experience.</p> <p>Experience:</p> <ul style="list-style-type: none"> • 10 years or more experience (5 points) • 5 to less than 10 years' experience (3 points) • 2 years less than 5 years' experience (2 points) • Less than 2 years' experience (0 point) <p>Town and Regional Planner: minimum BSc Honours (Town & Regional Planning), and registered with the South African Council for Planners – (SACPLAN) as a PrPln with relevant experience.</p> <p>Experience:</p> <ul style="list-style-type: none"> • 10 years or more experience (5 points) • 5 to less than 10 years' experience (3 points) • 2 years less than 5 years' experience (2 points) • Less than 2 years' experience (0 point) <p>GIS Specialist: minimum BSc Honours (Geographic & Information Systems), and registered with the South African Geomatics Council – (SAGC) as a Technologist/Practitioner with relevant experience.</p> <p>Experience:</p> <ul style="list-style-type: none"> • 10 years or more experience (5 points) • 5 to less than 10 years' experience (3 points) • 2 years less than 5 years' experience (2 points) • Less than 2 years' experience (0 point) <p>Database/Developer Specialist: minimum BSc Honours (Computer Science/Information Technology) with relevant experience.</p> <p>Experience:</p> <ul style="list-style-type: none"> • 10 years or more experience (5 points) • 5 to less than 10 years' experience (3 points) • 2 years less than 5 years' experience (2 points) • Less than 2 years' experience (0 point) 	<p>Completed consulting firm experience in the development of integrated transport plans (submit proof and contactable references)</p> <ul style="list-style-type: none"> • 3 or more integrated transport plans projects completed (40 points) • 2 integrated transport plans projects completed (30 points) • 1 integrated transport plan project completed (20 points) • 0 integrated transport plan project completed (0 point) 	<p>Understanding of the scope of work, giving a clear methodology of the given task as well as adequacy of expediting the project as per the minimum requirements of an integrated transport plan in the National Land Transport Act No. 5 of 2009.</p> <p>Project plan, demonstrating approach in the development of integrated transport plans (3 points)</p> <p>Project schedule (2 points)</p> <p>Data collection methodology (3 points)</p> <p>Risk log table (1 points)</p> <p>Resource allocation – project organogram (1 points)</p> <p>Stakeholder consultation approach (2 points)</p> <p>Knowledge and skills transfer approach. Tenderer must provide a detailed skills transfer programme with clear realistic deliverables and milestones (3 points)</p>	<p>Rating A & B (10 points)</p> <p>Rating C (5 points)</p> <p>Rating D (2 points)</p> <p>Rating E & F (0 point)</p>

Functionality will be scored out of 100 points and the minimum threshold to qualify is 70 points. Bidders who fail to meet the minimum threshold will not be considered for further evaluation.

Bidders should note the following:

- If the letter of reference in the completion of previous integrated transport plans for previous clients does not stipulate the contract description and amount, then this will result in points not being awarded.
- Bidders are requested to submit contactable references for verification.
- The Gauteng Department of Roads and Transport reserves the right to interview and verify professional resources academic and professional registration certificates submitted for this bid.
- Proof of registration on the National Centralised Supplier Database (CSD) should be attached to the bid document submission. Only suppliers who are registered on CSD will be considered for appointment.
- Potential bidders must note that in terms of the Gauteng Department of Roads and Transport policy, the Department reserves the right to cancel a contract and blacklist any consultant for a period of at least 12 months if the consultant fails to adequately perform in terms of the awarded contract.
- The tender validity period is 90 days. However, the Gauteng Department of Roads and Transport reserves the right to request all bidders to extend such validity period should the need arise.
- Prospective tenderers should be represented at the compulsory briefing by suitable/qualified and experienced individuals who can fully comprehend the implications of the work involved.
- The Gauteng Department of Roads and Transport will not compensate the bidder for any costs incurred in the preparation and submission of a bid offer, including the costs of any testing necessary to demonstrate that aspects of the offer complies with requirements.

A non-refundable payment of R500 (Five Hundred Rand only) per tender document is payable in cash or debit card. Payable between 09H00 and 15H00 at our Finance Section of the Gauteng Department of Roads and Transport located on the 8th Floor North Tower, 41 Simmonds Street, Marshalltown, Johannesburg.

Tender documents (limited number) on proof of payment can be collected on the 7th Floor North Tower, 41 Simmonds Street, Marshalltown, Johannesburg between 9H00 and 15H00. Tender documents will be available from 21 April 2017.

For the availability of the bid document and technical specification enquiries contact Supply Chain Management (SCM) on the following @ 011 355 7335 or 011 870 9862/3 or drt.scmadmin@gauteng.gov.za

OR alternatively

Prospective tenderers/bidders can download and print the tender document by accessing the eTender Publication Portal website (www.etenders.gov.za). Tenderers are advised to ensure that all tender documents are properly indexed and bound upon submission on the closing date. Failure to submit all the required pages of the Tender document may result in the tenderer either being disqualified or forfeiting the available points on functionality, depending on the nature of the submission.

Electronic submissions of Tenders will NOT be accepted

Telegraphic, telephone, telex, facsimile and email of bids and late bids will **NOT** be accepted.

The Gauteng Department of Roads and Transport requirements, preferred criteria, proposed terms and conditions to be applied in the sealing, addressing, delivery, opening and assessment of bids are stated in the bid documents.

Clearly indexed tender documents together with all applicable attachments must be deposited at the tender box in the foyer of Sage Life Building 41 Simmonds Street, Marshalltown, Johannesburg not later than 11H00 on the closing date indicated above.

The Gauteng Department of Roads and Transport reserves the right to cancel/not award this tender.