



TENDER NOTICE AND INVITATION TO TENDER

THE GAUTENG PROVINCE, DEPARTMENT OF ROADS AND TRANSPORT REQUESTS INTERESTED TENDERERS TO BID FOR THE FOLLOWING TENDER:

| TENDER NUMBER | SERVICE | COMPULSORY SITE BRIEFING | CLOSING DATE |
|----------------|--|---|---|
| DRT 17/10/2016 | Supply, maintain and repair of small plant, equipment, tools and accessories for all five regions in Gauteng for a period of three years | Venue: Main Boardroom, Department of Roads and Transport 1215 Nico Smith Street Koedoespoort Pretoria Date: 18 April 2017 Time: 10h00 am NB: Failure to attend site briefing will result in disqualification | 3 May 2017 at 11H00 Venue: 41 Simonds Street, Sage Life Building, Johannesburg |

We adhere to all relevant Acts including the Black Economic Empowerment Act No.53 of 2003, Preferential Procurement Policy Framework Act No.5 of 2000, Employment Equity act No. 55 of 1998.

In terms of Preferential Procurement Regulation of 2011, the department will be applying the 90/10 preference point system. Broad-Based Black Economic Empowerment (B-BBEE) requires that bidders submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof to substantiate their B-BBEE rating claims. A trust, consortium or joint venture must obtain and submit a consolidated B-BBEE Status Level Verification Certificate for every separate bid. Failure to do so will result in the bidder forfeiting the points allocated for B-BBEE. Public entities and tertiary institutions must also submit B-BBEE Status Level Verification Certificates together with their bids.

NB: The department reserves the right to award tenders on the basis of a principle that work shall be fairly or equitably distributed amongst contractors/entities.

COMPULSORY/MANDATORY TENDER REQUIREMENTS:

Failure to submit the following required documents will render the bidders tender disqualified:

- Fully complete and submit the compulsory SBD documents, SBD 4, SBD 8 and SBD 9 which form part of the tender document
- Bidders must attend the compulsory site briefing as indicated above. The attendance register must be completed and will be used as proof of attendance.

NB: Bidders who are listed in the National Treasury register of defaulters and restricted suppliers will be automatically disqualified.

OTHER KEY RETURNABLES:

- Valid Tax Clearance (A trust, consortium or joint venture must submit consolidated Tax Clearance OR Tax Clearances of each partner in the trust, consortium or joint venture)
- Company Registration Documents CIPC (Company Intellectual Property Commission)
- Valid B-BBEE Verification Certificate (failure to submit a B-BBEE certificate will result in the bidder receiving zero preference points for B-BBEE). The submission of a fraudulent B-BBEE certificate will result in the bidder being disqualified and criminal proceedings being instituted against the bidder. The bidder, the shareholders and / or directors will further be restricted from doing business with any organ of the state for a maximum period of 10 years.
- Certified ID copies of ALL the shareholders, members OR trustees of the business. (NB: the date of certification must be less than 3 months from the date of the bid closure).

| Company relevant experience of tenderer. (Max 40 points) (Failure to submit required paid invoices and delivery notes will result in the bidder getting zero points) | Delivery Capability (Max 40 points) (Failure to submit letter of intent from supplier will result in the bidder getting zero points) | Bank Rating (Max 20 points) (Failure to submit proof of bank rating from the relevant bank will result in the bidder getting zero points) |
|--|--|---|
| Value of supply, maintain and repair of small plant, equipment, tools and accessories with contactable references within the past five (5) years: (Max 40 points) • R4,5 million and more: (40 points) • Between R2,5 million and R4,499 million: (30 points) • Between R1 million and R2,499 million: (20 points) • Between R500,000 and R999,999: (10 points) (Proof of paid invoices and delivery notes inclusive of the amounts must be submitted. Failure to submit the proof of paid invoices and delivery notes will result in points not being awarded.) | Letter of intent from suppliers should clearly indicate the supply, delivery, maintenance and repair of small plant, equipment, tools and accessories. (Only local suppliers will be accepted) Letter of intent submitted: (40 points) | Rating A: (20 points) Rating B: (10 points) Rating C: (5 points) Rating D to H: (0 points) |

Functionality will be scored out of 100 points and the minimum threshold to qualify is 70 points. Bidders who fail to meet the minimum threshold will not be considered for further evaluation.

Bidders should note the following:

- Material should be sourced locally (within South African borders)
- Bidders are requested to submit contactable references for verification
- Where tendered amounts of critical materials are considerably less than the expected market rate the Employer reserves the right to request quotations from the supplier used in the compilation of the bid
- Proof of registration on the National Centralised Supplier Database (CSD). Only suppliers who are registered on CSD will be considered for appointment.
- Recommended bidders will be subject to supplier security screening processes. Only suppliers who obtain security clearance will be considered for appointment.
- Potential suppliers must note that in terms of Departmental policy, the Department reserves the right to cancel a contract and blacklist any supplier for a period of at least 12 months if the supplier fails to adequately perform in terms of the awarded contract
- The tender validity period is 90 days. However, the department reserves the right to request all tenderers to extended such validity period should the need arise
- 10 % Guarantee will be payable by the successful tenderer within 14 days after awarding of the tender
- All items in the Bill of Quantities need to be completed separately. No grouping of items with a single lump sum will be allowed
- Prospective tenderers should be represented at the compulsory site meeting by suitable/qualified and experienced individuals who can fully comprehend the implications of the work involved
- For a joint venture, a consolidated company registration, agreement, CIDB certificate and B-BBEE certificate must be attached to the Tender Document. (Where applicable).

A non-refundable payment of R500 (Five Hundred Rand) per tender document is payable in cash or debit card, payable between 09:00 and 15:00 at our Finance Section of the Gauteng Department of Roads and Transport located on the **8th Floor North Tower , 41 Simmonds Street .**

Tender documents (limited number), on proof of payment can be collected on the 7th Floor North Tower, 41 Simmonds Street between 9:00 and 15:00. Tender documents will be available from 31 March 2017.

For the availability of the bid document and technical specification enquiries contact Supply Chain Management (SCM) on the following **@ 011 355 7335 or 011 870 9862/3 or drt.scmbidadmin@gauteng.gov.za.**

OR Alternatively

Prospective Tenderers can download and print their own version of the tender document by accessing the eTender Publication Portal website. Tenderers are advised to ensure that all tender documents are properly bound upon submission on the closing date. Failure to submit all the required pages of the Tender document MAY result in the tenderer either being disqualified or forfeiting the available points on functionality, depending on the nature of the omission.

Telegraphic, telephone, telex, facsimile, email or similar apparatus. s of bids and late bids will **NOT** be accepted.

Clearly numbered tender documents together with all applicable attachments must be deposited at the tender box in the foyer of Sage Life Building 41 Simmonds Street, Johannesburg not later than 11h00 on the closing date indicated above.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the tender data.

The Department reserves the right to cancel / not award this tender.